Tenaya Times

December 19, 2025

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CALENDAR OF EVENTS	
12/22 - 1/2/26	Winter Break
1/19/26	HOLIDAY - Martin Luther King Jr. Day
2/9/26	HOLIDAY - Lincoln's Day
2/16/26	HOLIDAY - Washington's Day

ATTENDANCE INFORMATION

Please call the office for all absences. **If you do not clear your student's attendance within 3 days upon return it becomes unexcused.** Independent Study is available for planned absences of **3** days or more. Please notify the office 1 week in advance to ensure the teacher has time to plan and prepare work. After 3 unexcused absences you will receive a SARB letter.

STAY HOME IF SICK!

COVID/Flu/HFMD is going around at school. If your student is experiencing symptoms please keep them home i.e. fever (99+° F), vomiting, diarrhea, coughing, and/or sneezing etc. Students ***may not*** return to school until they are symptom free for 24 hours without medication. The office has COVID tests if you need any.

PARKING LOT REMINDER

As a reminder, the traffic flow in the school parking lot is counter clockwise; the passenger door always opens to the curb for safety reasons. You must remain in your vehicle while in the pick-up lane. If you must park your car during pick-up, make sure to park legally; be aware of blocking our entrance, exit and ***FIRE*** lanes. Only vehicles displaying an ADA placard/plate may park in the designated spaces next to the office.

EMERGENCY CONTACT INFORMATION

It is essential that the school office has your current phone number for important announcements and emergencies. Our Parent Square notification system pulls directly from student contact information. Recently, we've experienced situations where students were ill or injured, and we were unable to reach parents. If Tenaya staff cannot contact you, a *Notice of Inability to Reach Parent/Guardian* letter will be sent home and must be returned with updated information. Please ensure your pick-up contacts are current **and that your voicemail is set up and able to receive messages** so we can reach you when needed.

REMINDER ABOUT FOOD ITEMS ON CAMPUS

In accordance with California state regulations, homemade food items may **not** be brought or distributed at school. All treats or snacks provided for classroom events, celebrations, or sharing must be **store-bought and commercially packaged.** This requirement helps us ensure the safety of all students, including those with allergies or dietary restrictions. Thank you for helping us maintain a safe and healthy environment for everyone!

JOIN OUR TEAM AS A SUBSTITUTE AIDE!

Tenaya Elementary is looking for caring, dependable individuals to serve as **Substitute Aides** at the elementary level. Substitute aides play an important role in supporting classroom teachers, assisting students, and helping create a safe, positive learning environment. This flexible position is perfect for those who enjoy working with children and want to make a difference in their community. No prior classroom experience is required - just a willingness to learn, a positive attitude, and a passion for helping kids succeed.

- **Location:** Tenaya Elementary
- **Schedule:** As needed, flexible hours
- **Qualifications:** High school diploma or equivalent; background check required

Be part of shaping young learners' futures - apply today!

WINTER BREAK - NO SCHOOL

DECEMBER 22, 2024 - JANUARY 2, 2025

SCHOOL RESUMES JANUARY 5, 2025