

Tuolumne County High School Districts

APPLICATION FOR INTERDISTRICT TRANSFER PERMIT

New Application for the ____/____ School Year
(attach a copy of current report card, transcript, discipline, and attendance records)

Renewal for the ____/____ School year

This Application for Interdistrict Transfer, and any Interdistrict Transfer Permit (ITP) granted pursuant to same are governed by the terms of the Interdistrict Attendance Agreement entered into between the student's district of residence and the district that the student has applied to attend, including but not limited to the terms upon which an ITP may be revoked.

Upon denial, the denying district will notify the Parent or Guardian and the other district named in the request. If you are denied an Interdistrict Transfer Permit by either district and after you have exhausted all local (district) remedies, you have thirty (30) calendar days from the date of the final denial of the request to appeal the decision to the County Board of Education. Failure to comply with this timeline will negate your opportunity to file an appeal. Contact the Tuolumne County Superintendent of Schools Office at 536-2010 or visit www.tcsos.us for information on appeals.

Interdistrict Transfer Permit requests are initiated in the district of residence. Students may be enrolled at the requested district pending the decision between two districts (or the County Board in case of appeal) for a period not to exceed two months if the individual board policies allow for it. Districts will notify parents of their decision within 30 calendar days of the date of the request for current year requests, or within 14 days of the start of instruction for future year requests.

School districts reserve the right to deny Applications for ITPs on a case-by-case basis per individual district Board Policies. Pursuant to Ed Code 46600(d)(3), the district will ensure students are selected through an unbiased process.

Upon approval by both districts, the original of the permit will be retained by the District of Requested Attendance who will be responsible for distribution of copies to the District of Residence and the Parent or Guardian.

In accordance with Education Code 546616, the district of attendance shall be credited with the average daily attendance and not charge a tuition. Transportation is the responsibility of the requesting party.

List the name(s), birthdate(s) and grade(s) for each child you are requesting an ITP for (use additional forms if necessary):

Name: _____ Birthdate: _____ Incoming Grade: _____

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Name: _____ Birthdate: _____ Incoming Grade: _____

Parent/Guardian's Name: _____ Phone(s): _____

Physical/Mailing Address: _____

Last School Attended (include contact info if out of county): _____

District of Residence: _____ District/School of Requested Attendance: _____

What is/are the reason(s) for the request? Use additional paper if necessary.

Is/are the student(s) currently pending disciplinary action or under an expulsion order? Yes No

Do/does student(s) require SARB supervision? Yes No

Do/does student have Special Education Services, a 504 plan, or assessment in progress? Yes No Attach current IEP or 504.

By MY/OUR SIGNATURE BELOW, I/we certify that I am/are the legal guardian of the student(s) and to the best of my/our knowledge the information provided in this application is true and correct.

Parent(s)/Guardian(s) Signature(s) _____ Date _____

INTERDISTRICT TRANSFER PERMIT APPROVAL

District of Residence: Granted _____ Denied _____

Reason(s) for denial: _____

District of Requested Attendance: Granted _____ Denied _____

Reason(s) for denial: _____

Authorized Signature (Resident School District) _____ Date _____

Authorized Signature (Requested School District) _____ Date _____

Printed Name _____ Title _____

Printed Name _____ Title _____