

# **BIG OAK FLAT-GROVELAND UNIFIED SCHOOL DISTRICT**

Regular Meeting of the Governing Board  
Wednesday, January 15, 2020  
Tenaya Elementary School, Room 24  
Groveland, CA 95321

**5:00 p.m.**

## **MINUTES**

- 1. Call to Order and Establishment of Quorum at 5:00 p.m.**  
*S. McNair, P. Pollock, D. Dougherty, & R. Abbott, in attendance, S. Rexwinkle absent*
- 2. Approval of Agenda as Presented/Amended**  
**Amend agenda as follows:**
  - Add another bullet to 10G, HVAC proposal*
  - Add another 2 bullets to 14D – HH requests: TES Snack program & THS Landscape**Motion to approve by S. McNair, 2<sup>nd</sup> by D. Dougherty* **Vote: Yes 4/No 0/Absent 1**
- 3. Adjournment to Closed Session at 5:04 p.m.**
  - a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:  
Personnel/Staffing
  - b. Public Employment Government Code 54957  
Title: Superintendent
- 4. Reconvene to Open Session at 6:20 p.m.**  
*President R. Abbott reported out regarding 3C: CPALS classification changes to meet new minimum wage requirements (see attached exhibits for specifics) retroactive to 1/1/2020 motion to approve by S. McNair, 2<sup>nd</sup> by P. Pollock*  
**Vote: Yes 4/No 0/Absent 1**
- 5. Pledge of Allegiance to the Flag led by R. Abbott**
- 6. Presentation(s)**  
*Representative from Eide Bailey (formerly VTD) presented items of interest and findings from Audit of BOFG 18/19 fiscal year.*
- 7. Public Comment and Communication**  
*At this time, the public may comment on any item of interest that is within the subject matter jurisdiction of the Board. Though the Board generally will not respond, we want you to understand that we are listening carefully. However, in compliance with board policy and the Ralph M. Brown Act, the Board is not permitted to take action on non-agenda items. If appropriate, consistent with board policy, the board may direct the Superintendent to schedule an item for a future board agenda.*
- 8. Information Items**
  - Tenaya Elementary – W. Hilton provided a handout
  - Tioga High School – R. Dutton provided a digital copy
  - Don Pedro High School – N. Lamm provided digital display
  - District Report – Supt. Hilton showed Board snapshot of new website
  - Board Communications
- 9. Public Hearing**
- 10. Action Item**  
During Closed Session, it became known that a couple of board members would be absent at the February board meeting due to school event in which their children/students were involved. Motion to add additional action item to change meeting date by D. Dougherty, 2<sup>nd</sup> by P. Pollock **Vote: Yes 4/No 0/Absent 1**
  - a. **Approval of 18/19 Audit for District**  
*Motion to approve 18/19 Audit by S. McNair, 2<sup>nd</sup> by P. Pollock* **Vote: Yes 4/No 0/Absent 1**

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- b. Approval of Required Signatures Form**  
*Motion to approve Required Signatures Form by P. Pollock, 2<sup>nd</sup> by D. Dougherty* **Vote: Yes 4/No 0/Absent 1**
- ~~**c. Approval of Roof Bids for All Sites** – Tabled until next month~~
- d. Approval of School Accountability Report Card for all sites**  
*Motion to approve SARCs for all sites by S. McNair, 2<sup>nd</sup> by D. Dougherty* **Vote: Yes 4/No 0/Absent 1**
- e. Approval of Safety Plan for District**  
*Motion to approve Safety Plan by P. Pollock, 2<sup>nd</sup> by S. McNair* **Vote: Yes 4/No 0/Absent 1**
- f. Approval of Bid for Café Generator**  
*No bid has been supplied, Board directed Supt. Hilton amount NTE \$14,900 toward Café Generator*  
*Motion to approve NTE \$14,900 by P. Pollock, 2<sup>nd</sup> by S. McNair* **Vote: Yes 4/No 0/Absent 1**
- g. Approval of ACCO Contractual Increase for Maintenance**
- Tenaya
  - Tioga/Don Pedro
  - Quote for THS Room 7 – New HVAC unit
- Motion to approve increase & quote by P. Pollock, 2<sup>nd</sup> by S. McNair* **Vote: Yes 4/No 0/Absent 1**
- h. Approval to Change February 12, 2020 meeting date**  
*Motion to move February regular meeting date to Tuesday, February 11, 2020 by P. Pollock, 2<sup>nd</sup> by D. Dougherty* **Vote: Yes 4/No 0/Absent 1**
- 11. Discussion/Action Items**
- a. Discussion of Coaches**  
*Supt. Hilton provided confirmation of discussion with Athletic Director regarding need for communication and new form to be completed once the coach or asst. coach has been acknowledged and District Office notified.*
- 12. Policy/Regulations**
- a. First Reading (no action)**
- AR 4030 – Nondiscrimination in Employment
  - BP 4033 – Lactation Accommodations
  - AR 5125- Student Records
  - AR/BP 5131.2 – Bullying
  - AR/BP 5141.21 – Administering Med/Monitoring Health Conditions
- b. Second Reading & Adoption (action item)**
- BP 1112 – Media Relations
  - AR/BP 4116 – Probationary/Permanent Status
  - BP 4216 Probationary/Permanent Status
  - AR/BP 4218 Dismissal/Suspension/Disciplinary Action
  - BB 9323 – Meeting Conduct
  - AR/BP 3511 Energy & Water Management
- Motion to approve 2<sup>nd</sup> Reading & Adopt policies by S. McNair 2<sup>nd</sup> by D. Dougherty* **Vote: Yes 4/No 0/Absent 1**
- 13. a. Curriculum (1<sup>st</sup> Reading)**
- b. Curriculum –2nd Reading & adoption**

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### **14. Consent Agenda**

- a. **Approval of Minutes of Regular Meeting on December 15, 2019**
- b. **Approval of Payroll for December 2019**
- c. **Approval of Commercial Warrants for December 2019**
- d. **Approval of Helping Hands Requests**
  - **THS – Hanchett: Shakespeare Festival: April 8-10, 2020**
  - **TES – Snack Program 4<sup>th</sup> Quarter**
  - **THS – Landscape Program 4<sup>th</sup> Quarter**
- e. **Approval of Overnight Trip**
  - **DPHS/THS –Shuey/Hanchett: Shakespeare Festival: April 8-10, 2020**

*Motion to approve Consent Agenda by P. Pollock, 2<sup>nd</sup> by D. Dougherty*

**Vote: Yes 4/No 0/Absent 1**

### **~~15. Adjournment to Closed Session~~**

*To complete any unfinished business if necessary*

### **17. Adjournment at 8:27 p.m.**

*With no further business to attend to, the meeting was adjourned at 8:27 p.m.*

Approved and Ordered into the proceedings of the Big Oak Flat-Groveland Unified School District

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Clerk of the Governing Board