

TENAYA ELEMENTARY SCHOOL



Parent/Student Handbook 2026-2027

Tenaya Elementary School
Big Oak Flat-Groveland Unified School District
19177 CA-120
Groveland, CA 95321
(P) 209.962.7846
(F) 209.962.5076
<https://www.bofg.org/>

Handbook Note

This handbook is subject to change throughout the course of the school year, contingent on any and all changes to board policy, procedures and processes related to daily learning and operations, state and federal law, and any other internal or external environmental factors. Any such change will be communicated to students and parents.
(updated 10.14.26)

Dear Students, Parents, and Guardians,

Welcome to a new school year! It is my pleasure to welcome you to our school community. We are committed to providing a safe, supportive, and engaging learning environment where every student is encouraged to achieve academic success, develop strong character, and reach their full potential.

Our school believes that education is a partnership among students, families, teachers, and staff. Through mutual respect, responsibility, integrity, and a commitment to excellence, we can create a positive school culture where all students feel valued, supported, and motivated to learn.

This student handbook serves as a guide to our school's policies, procedures, expectations, and available resources. I encourage students and families to review it carefully and use it as a reference throughout the school year. Understanding and following these guidelines will help ensure a safe, respectful, and productive learning environment for everyone.

I also encourage our students to take pride in their school, embrace new opportunities, demonstrate kindness, and approach challenges with perseverance. Every day is an opportunity to learn, grow, and make a positive difference in our community.

Thank you for your continued trust, support, and partnership. Together, we can make this school year a successful and rewarding experience for all.

Sincerely,
David Smith, Tenaya Principal/Assistant Superintendent

Tenaya Elementary School Personnel

Office Hours, School:

Monday - Friday: 7:45AM - 4PM

Office Hours, District:

Monday - Friday: 7:45AM - 3:30PM

Principal/Assistant Superintendent

David Smith
dsmith@bofg.org

(Interim) Superintendent

Michael Chimente
mchimente@bofg.org

Assistant Principal

Joanne Beaudreau
jbeaudreau@bofg.org

District Secretary

Jennifer Shimer
jshimer@bofg.org

School Secretary/Registrar

Saira Salinas
ssalinas@bofg.org

Business Office

Rachel Pierson, Director of Fiscal Services
rpierson@bofg.org

Administrative Secretary

Debra Elliot
delliot@bofg.org

Cindy Tomaino, Administrative Assistant, Finance
ctomaino@bofg.org

Food Service

Brianna Trevino
btrevino@bofg.org

Maintenance, Transportation, Technology

Bill Faria (Maintenance)
wfaria@bofg.org

Dallas Riley
driley@bofg.org

Dave Pish (Transportation)
dpish@bofg.org

Crisis Counselor

Lizzie Silva
lsilva@bofg

Dylan Moriarty (Technology)
dmoriarty@bofg.org

Board of Trustees

Dawna Dougherty, Board President, ddougherty@bofg.org
Shannon Abbott, Trustee, sabbott@bofg.org
Jennifer Ahlswede, Trustee, jahlswede@bofg.org
Craig Hochhaus, Trustee, chochhaus@bofg.org
Lori Reynolds, Trustee, lreynolds@bofg.org

Table of Contents

Tenaya Address and Contact Information	1
Principal Welcome Letter	2
Tenaya and District Personnel	3
Tenaya and District Personnel	4
BOFGUSD, Tenaya Mission Statement, Tenaya Vision Statement	5
General Information	5-7
Student Drop Off and Pick Up, Transportation	
Attendance	
Early Release	
Closed Campus and Protected Instructional Time	
Communications	
School Volunteers, Tenaya Parent Association, and School Site Council	7
Grading Policy, Honor Roll, Progress Reports and Promotion	8
ELPAC and CAASPP Testing	9
Counseling Services	10
Special Education - SST, Section 504, IEP, and Procedural Safeguards	10
Food Services	11
School and Student Safety - Hate-Motivated/Bullying Behavior, Illness, Emergency	11
Action Plans, Inclement Weather	
Behavioral Expectations	13
Civility Policy	14
Canines for Detection Services	14
Bus Rules and Discipline	15
Cell Phone and Electronics Policy	16
Dress Code Policy	17
26/27 School Calendar	19
Parent Acknowledgement Form and Signature	20

About Big Oak Flat-Groveland USD

The Big Oak Flat-Groveland USD is a small rural district that operates two necessary small high schools and a TK-8 elementary school, Tenaya Elementary School. Total district enrollment is approximately 280 students of which 180 attend Tenaya Elementary School. The district follows the Tuolumne River from the Northern entrance to Yosemite National Park down to the Lake Don Pedro area, a distance of over 60 miles and encompassing 678 square miles. The district serves the communities of Groveland, Big Oak Flat, Moccasin, and part of the Don Pedro area.

Tenaya Mission Statement

Tenaya Elementary's mission is to provide each student a quality education in a safe and healthful learning environment.

Tenaya Vision Statement

Our vision is to develop well rounded, confident and responsible individuals who aspire to achieve their full potential. We will do this by providing a welcoming, happy, safe, and supportive learning environment in which everyone is equal and all achievements are celebrated.

To achieve our mission, we will:

- Instill dignity, respect, responsibility, and tolerance while educating the whole child.
- Maintain a safe and healthful environment.
- Be fiscally responsible.
- Be supportive of staff and students.
- Provide the structure and support for TK-8 articulated programs that meet or exceed state standards.
- Recruit and retain quality staff.
- Providing a safe and clean environment is essential for effective learning.
- Foster collaborative teamwork based on respect, trust, and support.

Student Drop-Off

Student drop-off begins at **7:45 AM**. For everyone's safety, please follow these procedures:

- If dropping off your child in front of the office, please wait your turn and pull all the way forward before allowing your child to exit the vehicle.
- Please do not drop off students in the staff and visitor parking area.
- Do not leave your vehicle unattended unless you are parked in a designated visitor parking space.

We encourage families to help students build confidence and independence by saying goodbye at the gate or from the car. **Parents and guardians may not walk students to their classrooms at this time without checking into the office as a visitor.**

Please plan to say goodbye from your vehicle or at the front of the school by **8:20 AM** so students can transition to class independently and begin their school day on time.

Student Pick Up

Please pick up your child(ren) at dismissal. Should you have an emergency or unforeseen circumstance, please notify the main office immediately.

Transportation

All students must comply with the bus rules on page 15. Bus transportation is denied only due to repeated disruptive, defiant, or unsafe behaviors via bus referrals. Students are required to obtain a bus note from the office to ride any bus other than their own or to be dropped at an alternative stop. Parents can call the school or send their child with a note to the office for a Bus note. All requests must be provided to office staff by the end of lunch, or we may not be able to provide the bus note.

Attendance

Every day at school counts. We strive towards perfect attendance for every student. Please call the office to report ALL absences. If your student's attendance is not cleared within 3 days of returning to school, the absence will be considered unexcused. Independent Study is available for absences of 1 day or more, with a maximum of 15 Independent Study days per student, per year. When possible, please notify the office at least 1 week in advance to allow the teacher enough time to prepare the necessary assignments. After 3 unexcused absences, parents will receive a SARB letter.

Early Release Days

Every Friday is an Early Release Day, with students dismissed at **1:15 PM**. This schedule provides staff with dedicated time to collaborate, plan lessons, participate in professional development and training, and address the needs of our students, families, and school community.

Closed Campus

Tenaya Elementary School maintains a closed campus policy. Students are not permitted to leave school grounds at any time during the school day without authorization. Students who need to leave campus for appointments or other reasons must be signed out through the school office by an authorized parent/guardian/adult. Students returning to campus during the school day must also check in at the office.

For the safety of all students and staff, **all visitors who are not students or employees must check in at the school office before entering campus**, regardless of the purpose of their visit.

Protected Instructional Time

Classroom instructional time is dedicated to student learning, and interruptions should be kept to a minimum. To help students and teachers stay focused, the main office will take messages for students rather than transferring phone calls directly to classrooms. Items brought to school for students, including books, homework, lunches, backpacks, and other forgotten belongings, will be held in the main office until the next scheduled recess. For the safety of our students and to minimize classroom disruptions, parents and visitors may not go directly to classrooms to deliver items or messages.

Communications

Parent involvement is an important part of our school community at Tenaya Elementary School. We strive to keep families informed about upcoming events, special services, meetings, and other important school information so you can stay connected and involved in your child's education.

Families will receive information on how to sign up for ParentSquare, our primary communication platform. Through ParentSquare, parents and guardians can receive messages and updates from the district, and school administration. Our school newsletter, *The Tenaya Times*, will also be distributed electronically through ParentSquare and will be available on our school website.

Please notify the main office of any changes to your mailing address, phone number, or email address to ensure you continue receiving important school and district communications. It is also important to keep your child's emergency contact information current so we can reach the appropriate individuals when needed.

School Volunteers

Volunteers play an important role in strengthening the connection between home and school and providing additional support for our students throughout the school year. We appreciate the time and dedication of those who volunteer to support our school community. If you are interested in volunteering at Tenaya Elementary School. Please contact the office or your student's teacher to learn how to become involved.

Tenaya Parent Association

Tenaya Parent Association (TPA) brings families and staff together to support our school, enrich student experiences, and build a strong, connected community. The TPA is actively involved with the school and its members contribute many hours to assist the students, the community, and the school. Parents interested in more information may contact the school or email Olga Hobson, TPA President, at ohobson@bofg.org.

School Site Council (SSC)

The School Site Council (SSC) includes the principal, teachers, parents, and other school staff, with voting membership equally divided between school staff and parents. The SSC helps plan, monitor, and evaluate school programs and expenditures to support student achievement. Meetings are held regularly, and notices and agendas are posted in the school office. All parents and staff are welcome to attend SSC meetings and participate in the discussion.

Grading Policy

Student work is evaluated according to the BOFGUSD grading policy. Acceptance of late work for credit is determined by each individual teacher. Grading standards vary by grade level to reflect students' academic and developmental needs. For more information about grading policies and expectations for your child's grade level, please contact your child's teacher or visit the school office.

Students in grades TK–3 receive standards-based report cards using a scale of 1–4 to measure progress toward grade-level standards. Students in grades 4–8 receive letter grades based on the following scale:

Grading Standards and Grade Points

90-100%	“A” Outstanding Achievement	4.0 grade points
80- 89%	“B” Above Average Achievement	3.0 grade points
70- 79%	“C” Average Achievement	2.0 grade points
60- 69%	“D” Below Average Achievement	1.0 grade points
0- 59%	“F” Little or No Achievement	0.0 grade points

We are committed to supporting not only our students' academic development but also their growth as responsible and respectful individuals. As part of this commitment, we enforce a minimum of 70 Citizenship Points Eligibility to ensure students meet behavioral expectations in order to participate in extracurricular activities, field trips, after-school activities, and athletics.

Honor Roll (Grades 4-8)

Academic Achievement Awards are open to all students in Grades 4-8. To earn an Academic Achievement Awards, students must earn the following: Honorable Mention (3.25-3.49), Honor Roll (3.5-4.0), and Academic Excellence (4.01+). Additionally, the student cannot have a grade lower than a “B” in any course of study or elective.

Progress Reports and Teacher Conferences

Individual student progress is reported to parents six times each school year. TK-8 parent conferences are held approximately half way through the first trimester of the year. The purpose

of these conferences is to review your child(ren)'s academic and social growth and to develop open communication between the home and school. It is important that the parent(s)/guardian(s) attend these conferences.

Promotion Requirements

The 8th Grade Promotion Ceremony takes place during the last week of school. Students who have met promotion requirements will participate in the ceremony and receive a diploma of promotion from elementary school. Blue gowns will be provided by the school to be worn for the ceremony.

English Language Proficiency Assessments for California (ELPAC)

The English Language Proficiency Assessments for California (ELPAC) is the required state test for English Language Proficiency that must be given to students whose primary language is a language other than English. State and Federal law require that schools administer a test of English Language Proficiency to eligible students in kindergarten through grade twelve. Students are assessed in four domains: reading, writing, listening, and speaking. The ELPAC is aligned with California's 2012 English Language Development Standards and is comprised of two separate assessments:

1. Initial ELPAC – an initial identification of students as English learners. Students are given the Initial Assessment within 30 days of enrolling their student.
2. Summative ELPAC – an annual summative assessment to measure and English learners progress towards learning English and to identify the student's English Language Proficiency Level. Summative is given to students every spring until students are reclassified as Fluent English Proficient.

California Assessment of Student Performance and Progress (CAASPP)

The California Assessment of Student Performance and Progress, or CAASPP, is the state academic testing program. CAASPP is a system intended to provide information that can be used to monitor student progress and ensure that all students leave high school ready for college and career. CAASPP includes computer adaptive tests in English language arts, mathematics, and science. Students at Tenaya Elementary School take the CAASPP assessment in the spring each year in grades 3-8. If you have any questions regarding the CAASPP assessments, please contact the principal. Following the spring testing, students will receive individual score reports. Student score reports will be sent to parents/guardians in late summer/early fall and will include an overall score, and a description of the student's achievement level for English language arts, mathematics, science, and other information.

Counseling Services

Counseling services are available to all students. Students may request a time with the counselor and will be called from class when the crisis counselor is available. Students may also be referred for counseling by a staff member or parent/guardian. Counseling with the crisis counselor is voluntary unless it is required as part of a disciplinary contract assigned by the Board of Trustees or their designee. Counseling is confidential, subject to applicable legal and safety requirements. When additional support is needed or requested by a student, a referral to outside counseling services may be provided. Transportation to outside counseling appointments is not provided by the district.

Special Education Services

Student Study Team

A Student Study Team (SST) is a school-based team that works together to identify concerns, develop solutions, and provide additional support and resources to help students succeed academically and socially. SST meetings may include the parent/guardian, student, principal, classroom teacher, and other school staff or family members as needed. A meeting will be scheduled within 15 days of a request from any team member to review the concerns and determine appropriate support. To request an SST meeting for your student, please contact the school office or your student's teacher(s).

Section 504

Section 504 of the Rehabilitation Act of 1973 is a federal civil rights law that protects individuals with disabilities from discrimination. A person may qualify for protection if they have a physical or mental impairment that substantially limits one or more major life activities, such as caring for oneself, walking, seeing, learning, speaking, or concentrating. Parents/guardians who believe their student may qualify for support under Section 504 may contact the principal or school office to request a Student Study Team (SST) meeting. The team will review the student's needs and, when appropriate, recommend an evaluation to determine eligibility for accommodations and support services under Section 504. The principal, general education teachers, and parents/guardians work together to develop, implement, review, and revise the student's Section 504 plan as needed.

Individualized Educational Plan (IEP)

In accordance with federal and state law, special education services are available to students with identified disabilities that affect their educational progress and require specialized support. Special education is a set of services designed to meet individual student needs, rather than a specific classroom or placement. Eligible students are provided a Free Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE). Due to the size of our small

school/district, students may be referred to a county program when it is determined to be the most appropriate setting to meet their individual needs.

Parents/guardians who believe their student may have a disability that requires special education services may request a Student Study Team (SST) meeting to discuss their concerns and determine appropriate next steps. For additional information or assistance, please contact the school office.

Procedural Safeguards for Special Education

Parents/guardians are essential members of the Individualized Education Program (IEP) team, and collaboration is an important part of supporting student success. Questions or concerns regarding IEP implementation and compliance should first be addressed collaboratively with the IEP team. Parents/guardians may request an IEP meeting at any time by contacting their child's teacher or the site principal. Meetings will be scheduled within 30 days of the request.

If concerns cannot be resolved at the school site, parents/guardians may contact the Superintendent for assistance at the district level. If concerns remain unresolved, parents/guardians may contact the California Department of Education, Special Education Division, Procedural Safeguards Referral Service:

California Department of Education
Special Education Division, Procedural Safeguards Referral Service
1430 N Street, Suite 2401
Sacramento, CA 95814
Phone: (916) 319-0800

Nutrition Program

Food services are provided on Tenaya's campus. The school breakfast and lunch program are currently available to all students free of charge. To support our academic and nutrition program, all families complete the Free and Reduced Lunch form at the time of registration.

School & Student Safety

Hate-Motivated/Bullying Behavior

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated. Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee.

If the student believes that the principal or designee has not remedied the situation, he/she may file a complaint in accordance with the District Uniform Complaint procedures.

Medication and Student Illness

Students who require prescription medication during the school day must have the appropriate forms completed and signed by their physician and submitted to the school office. All prescription medication must be stored in the office and clearly labeled with the student's name. Medication will not be administered without the required authorization from the parent/guardian and physician, as applicable.

The school office does not provide medical treatment beyond basic first aid, such as applying ice or bandages and cleaning minor wounds with soap, water, or antiseptic. Parents/guardians will be contacted when a student requires additional care or needs to be picked up due to illness or injury.

The school does not have facilities to provide long-term care for students who are ill during the school day. If a student becomes too ill to remain in class, a parent/guardian or designated emergency contact will be notified and asked to pick up the student.

In an emergency, school staff will provide appropriate first aid and contact 911 when necessary.

Emergency Action Plans

Students with medical conditions that may require emergency care should have an appropriate Emergency Action Plan on file with the school. Parents/guardians should contact the school office to discuss their student's needs and provide any required medical documentation and instructions.

Tenaya Elementary School maintains an Emergency Action Plan that addresses natural disasters, fires, active threats, and medical emergencies. Staff review emergency procedures annually, and students participate in regular drills throughout the school year.

In the event of an emergency, the school will use available communication methods to update families on student safety and provide instructions as needed. If the school must evacuate or close unexpectedly, parents/guardians will be notified and given information about where to pick up their students. Staff will remain with students until all students have been safely picked up.

For questions about Tenaya Elementary School's Emergency Action Plan, please contact the principal.

Inclement Weather

A district representative will determine whether to cancel or postpone school due to inclement weather or unsafe travel conditions. This decision is based on the ability of school buses to safely transport students and the ability of staff to travel safely to school.

Decisions will be made by 6:00 a.m. and communicated to families through ParentSquare text/email alerts, and the following Sonora radio stations: **KVML (1450 AM), KKBN (93.5 FM), and KZSQ (92.7 FM).**

During snowy weather, bus stops may be adjusted to ensure student safety. Please watch for ParentSquare communication regarding changes.

Behavioral Expectations

Area	Be Safe	Be Respectful	Be Responsible
Hallways/Common Areas	• Walk facing forward. • Keep hands, feet and objects to self. • Stay to the right. • Allow others to pass. • Stay in approved areas. • Walk away from door openings.	• Use quiet voices and nice words. • Hold the door for the person behind you. • Use the water fountain for getting a drink only.	• Follow school rules. • Help others to follow school rules. • Stay on sidewalks. • Take proper care of all personal belongings and school equipment. • Be on time to your destination.
Cafeteria	• Get adult help for accidents and spills. • Keep your food to yourself. • Sit facing forward. • Walk at all times.	• Allow anyone to sit next to you from your class. • Use quiet voices while talking to those near you. • Chew with your mouth closed.	• Raise your hand and wait to be excused to the bathroom. • Clean up after yourself.
Playground/Recess	• Walk to and from the playground. • Stay within boundaries. • Be aware of activities/games around you. • Play nice not rough. • Use all equipment and materials correctly.	• Play fairly. • Include everyone. • Follow adult directions. • Take turns. • Use kind words and actions. • Throw trash in garbage can.	• Freeze when the whistle blows. • Eat at the table/benches. • Gum stays at home. • Pick up personal items and equipment.
Bathrooms	• Use bathroom equipment safely. • Keep water in the sink. • Wash your hands.	• Knock on stall door. • Give others privacy. • Use quiet voices. • Only use toilet paper in the toilets.	• Flush toilet after use. • Return to room promptly. • Report problems. • Put the towels in garbage can only.
Arrival and Dismissal Areas At Tenaya	• Use sidewalks. • Wait calmly in designated areas.	• Use kind words and actions. • Wait for your turn. • Follow adult directions. • Use quiet voices.	• Keep all personal belongings to self. • Be aware of your personal space.
Library	• Walk and wait your turn. • Keep hands, feet and objects to self.	• Use a whisper voice.	• Return books to the correct spot. • Push your chair in when done.

Computer Lab	• Walk. • Sit upright in your chair.	• Use a whisper voice. • Use the equipment gently.	• Food and drink stay in the classroom. • Keep computer settings as they are.
Lining Up	• Walk to your line. • Line up in the order you arrive.	• Mind your personal space. • Voices are quiet.	• Stay in your spot and wait for your teacher.
Gym	• Stay in your designated exercise lines spots during exercise • Use the bathroom in a timely manner and return to P.E. as soon as you can • Stay inside the gym during Physical Education unless you've been dismissed to go outside.	• Treat equipment with respect • Be a good sport when playing games. • Encourage one another.	• Be aware of who is around you when moving • Take a knee when a classmate is injured while the teacher takes care of them.

Rev. 11/20/13

Discipline

Tenaya Elementary School follows the California Education Code regarding student discipline. We believe in progressive discipline that emphasizes accountability, student growth, and support. Whenever appropriate, interventions may include alternative means of correction and alternatives to suspension. When necessary, the site administrator may assign a suspension based on the nature and severity of a student's behavior. In the most serious cases, a student may be recommended for expulsion through the Superintendent/Assistant Superintendent. For more information about specific disciplinary practices at, please contact the principal.

Civility Policy

The Board of Education is committed to providing a safe, orderly, and welcoming learning environment where students and adults feel comfortable, treat one another with respect, and take pride in their school, its accomplishments, and its surroundings. This policy promotes mutual respect, courtesy, and appropriate conduct among all members of the school community, including employees, parents/guardians, students, and members of the public. These expectations apply at all schools, district facilities, and school-sponsored athletic and extracurricular events. This policy does not limit anyone's right to express opinions or viewpoints protected by law. Expressing controversial or differing opinions is not considered uncivil conduct. Click here for our Board approved [Civility Policy](#).

Use of Canines for Detection Services

Throughout the school year, trained canines and their handlers may visit campus at unannounced times to help detect prohibited or illegal items and maintain a safe school environment. Students found in possession of illegal items will be subject to appropriate disciplinary action in accordance with school policies. These visits are intended to promote a safe, secure, and drug-free campus for all students and staff.

Bus Rules

- Students transported in a school bus shall be under the authority of and responsible to the driver of the bus.
- No student will be denied school bus transportation unless he/she consistently behaves in a disorderly manner or refuses to submit to the authority of the bus driver.
- Students must remain seated while the bus is in motion.
- Students must remain in their own seats unless allowed by the bus driver to change.
- A quiet bus is a safer bus, so students are expected to conduct their conversations in a quiet manner.
- Guide dogs are the only animals allowed on a school bus.
- Any containers carried on the bus must be of unbreakable material, i.e., wood, metal, plastic. Absolutely no glass or glass vases.
- No medicine, knives, dangerous objects or weapons of any sort, shall be transported on a school bus.
- Students are asked to protect the environment by not throwing anything out of the school bus. Throwing or shooting anything within the bus is not permitted.
- For safety, students must sit in the seats assigned to them by the bus driver. They are to face forward and keep their feet and legs out of the aisle.
- Horseplay and scuffling are inappropriate bus behavior.
- All students are to keep their hands off other persons and their personal property.
- Control of lowering and raising the windows shall be under the supervision of the bus driver. Windows shall never be lower than three (3) notches.
- Students will keep all parts of their bodies inside the bus, whether the vehicle is in motion or stopped.
- Tampering with bus equipment by students is illegal.
- All students who have red light stops shall wait to be escorted across the street or highway in front of the bus.
- Students are to be respectful of and obedient to the bus driver.
- Students shall have a note from their parents or guardian on each occasion when they are to ride a bus to a bus stop other than their own.
- It is a suspension level offense to willfully deface or destroy any part of a school bus.
- Chewing gum or eating is not allowed on a school bus.
- Students are to be at the bus stop 10 minutes before the bus is scheduled to arrive.
- Spitting is inappropriate behavior and will not be permitted.

Bus Drivers take the following actions for inappropriate behavior on bus:

- 1st offense: Warning-Letter sent home.
- 2nd offense: Three days off bus-Letter sent home.
- 3rd offense: Five days off bus-Letter sent home.
- 4th offense: Ten days off bus-Letter sent home.
- 5th offense: Off bus remainder of trimester or three months whichever is longer-letter sent home.
- 6th offense: Removal from bus for remainder of year or three months whichever is longer-letter sent home.

If a student is ineligible to ride the bus, he/she is also ineligible to attend any extracurricular activities, including, but not limited to, athletic events and field trips. Since the Big Oak Flat-

Groveland Unified School District is dominated by Highway 120, and all of the stops are along roads with traffic, every effort has been made to select stops which, in the opinion of the bus drivers and transportation manager, are most protective for the children. However, parents in each stop area must instruct their children, and check on their children's behavior on the way to and from the stops and while waiting at the stops.

1. Pupils should not cross main traveled roads at the bus stop except with the driver's assistance.
2. Pupils must not play at the edge of the road or play running ball games which might lead to darting into the road.
3. Parents should teach children to understand and observe all the rules for behavior on the bus.

Cell Phones and Electronic Devices

In accordance with California's Phone-Free School Act (AB 3216), all public-school districts must adopt policies by July 1, 2026, that limit or prohibit phone use during school hours and contain guidelines for the following exceptions:

- Emergency situations;
- Health-related purposes or as required by an Individualized Education Plan/Section 504 Plan; or
- Instructional use explicitly authorized by educators.

Big Oak Flat-Groveland Unified School District is committed to create learning environments that minimize distractions, elevate academic performance, and prioritize students' mental health and wellbeing. By limiting the use of phones during the school day, the District aims to reduce interruptions to learning, foster in-person connection among peers, and support healthy boundaries with technology. Phone/Wearable Technology Free Policy The use of phones, including all wearable technology, shall be prohibited district wide, in all grades TK12, during the regular school day as indicated by each school's adopted bell schedule. Phones and wearable technology must be turned off during the instructional program and be kept out of sight, such as in a student's backpack. Exceptions to this policy may apply based on the following circumstances:

1. In the case of an emergency, or in response to a perceived threat of danger, or if a caregiver is aware of a potential safety concern related to a current or future court case.
2. When a licensed physician and/or mental health professional determines that the possession or use of a phone is necessary for the health or wellbeing of the student.
3. When possession or use of a phone is required in a student's Individualize Educational Program (IEP) or section 504 plan.
4. When an educator authorized the use of a phone for the purpose of participating in or completion of an instructional activity

Dress Code

Students are expected to come to school (and attend extracurricular activities) clean and neat, dressed for learning and playing in clothing that is in good repair. Personal appearance should be in good taste. Wearing extreme fashions are not conducive to a quality educational atmosphere and therefore are not permitted at Tenaya School.

1. Tops/shirts and dresses must cover the student's undergarments. Tube tops, strapless, spaghetti straps, low cut (cleavage exposed) or see-through shirts and dresses are not permitted. This includes off the shoulder and open back/side tops, shirts and dresses.
 - a. All shirts must cover the belly (torso) at all times, even when arms are raised.
2. Skirts, dresses, and shorts must be long enough (without having to be pulled into place) to appropriately cover undergarments at all times and at a minimum; meet the student's mid-thigh.
3. Pants and shorts must fit the student appropriately. Sagging is not permitted.
4. No pajamas are to be worn to school unless it is during a Spirit Day.
5. Students need to wear near flat shoes, preferably the athletic variety, that will allow them to run and play safely. Flip flops, sandals /shoes without straps on the back are not permitted.
6. All students are required to wear shoes for physical education which allow them to fully and safely participate in all required activities. (Non-marking soles, preferably athletic shoes.)
7. Any article of clothing or accessory, including backpacks, which displays a slogan or picture portraying any tobacco, alcohol, drug product, sex, vulgarity, violence, gangs, profanity/foul language, espouses racism/prejudice or any slogan which may be disruptive to the school environment or deemed offensive by school personnel is prohibited.
8. Students may not wear any accessories or jewelry which may cause harm to themselves or others and/or interferes with physical activity during recess and physical education.
 - a. First Offense -Parent/Guardian will be notified. The student may be sent home to change if necessary.
 - b. Second Offense-Parent/Guardian will be notified. The student may be sent home to change if necessary. The student will serve lunch detention and receive a written warning.
 - c. Third Offense- Parent/Guardian will be notified. The student may be sent home to change if necessary. The student will serve detention and receive a referral with lost citizenship points.
 - d. Fourth and Subsequent Offenses- Parent/Guardian will be notified. The student will receive a suspension from 1-5 days as determined by the principal or designee.

Below is a graphic representation of the aforementioned policy.

DRESS CODE STANDARDS

Inappropriate Dress at Tenaya Elementary

BARE MIDRIF TOPS



VISIBLE UNDERWEAR
SAGGING PANTS



EXCESSIVELY SHORT
SKIRTS/SHORTS



LOW CUT TOPS/DRESSES



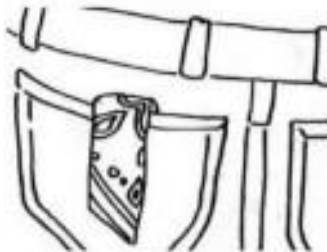
SEE-THROUGH
GARMENTS/EXPOSED
UNDERGARMENTS



*School should be a positive
and safe learning
environment. Your clothes
should reflect this!*

*Use good judgement when
choosing your outfits and
follow our dress standards.*

GANG-RELATED
CLOTHING/ACCESSORIES



HATS MUST FACE
FORWARD



CLOTHING PROMOTING
DRUGS/ALCOHOL

These are examples of inappropriate school dress.

The complete dress code is printed in the Annual Notification to Parents and Guardians.

Each school district must notify parents and guardians of their legal rights and obligations at the beginning of the first semester or quarter of the regular school year. This handbook and related documents summarize those rights and responsibilities.

Please sign and return the attached acknowledgment indicating that you have received and reviewed these materials.

If you have any questions, please contact the office.

PARENTAL ACKNOWLEDGMENT

E.C section 48982 Requires Parents to Sign and Return this Acknowledgment

By signing below, I acknowledge that I have received and read the attached notice explaining my rights regarding activities that may affect my student(s). My signature confirms receipt of the notice only and does not indicate consent or lack of consent for my student(s) to participate in any program, nor does it indicate agreement or disagreement with the information provided.

_____ Date	_____ Signature of Parent
---------------	------------------------------

Printed Name of Student

Printed Name of Student

Printed Name of Student

Printed Name of Student

Please return this form to the office.